

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
2025-2026 PRE-RENEWAL PROPERTY SCHEDULE GUIDELINES
PUBLIC ENTITY RISK MANAGEMENT AUTHORITY

We ask that you please review and provide complete information on the attached property schedule. For your reference in updating this form, listed below are the definitions of each column heading.

ADDRESS

Complete Address including City, State and Zip Codes.

OCCUPANCY

Indicate the use/operations of building, square footage, name of location, and the number of floors.

CONSTRUCTION

Building "Class," Construction Type, Roof Type. The following is a list of available options for this field:

- A = Non-Combustible Steel Frame (Steel Frames protected with fire rated gunite)
- B = All Reinforced Concrete (aka Poured in Place Concrete)
- C = Masonry Construction with Wood Roof
- C1 = Masonry Construction with Non-Combustible Roof
- C3 = Concrete Block with Non-Combustible Roof
- C4 = Concrete Block with Combustible Roof
- CB = Concrete Block with Wood Roof
- D = All Combustible (Wood Frame including Modular Buildings)
- E = Equipment (Contractor's Equipment)
- FR = Fire Resistive
- M = Mixed Non-Combustible/Combustible
- S = All Steel (Including Metal Frame Construction)
- U = Unknown
- V = Vehicles

"AUTO SPKLR"

(Automatic Sprinkler System in a Building) - Indicate "YES" or "NO" and if yes, write in percent of the building which is sprinklered.

YEAR BUILT

In this column you would indicate the year of construction.

"YEAR APPRS"

Year Last Appraised - Indicate the year of your last appraisal at each location.

EARTHQUAKE

Indicate "YES" if you want to include Earthquake coverage for specified location(s); otherwise Indicate "NO". Note that Earthquake is an Optional Coverage available for additional premium.

FLOOD

Indicate "YES" if you want to include Flood coverage for specified location(s); otherwise Indicate "NO". Note that Flood is an Optional Coverage available for additional premium.

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REAL PROPERTY

Value shown should represent Replacement Cost Valuation of buildings and structures. This is the cost to repair or replace the structure in the same manner (at the same location) as currently constructed. Building means real property, permanently installed equipment or fixtures, building service equipment and yard fixtures and tenants improvements if a permanent part of a leased building.

PERSONAL PROPERTY

Value shown should represent Replacement Cost Valuation on Personal Property, equipment, computer systems, etc. This is the cost to repair or replace property with material of like kind and quality. Personal property means furniture, fixture, equipment, tenant improvements, and property in your care while at your location.

BI/RENTS

Amount of annual Rental Income, Bond Revenue Payment (amount required in finance documents), and Business Interruption.

Definitions

COMPUTER EQUIPMENT

Data processing systems including equipment and component parts owned or leased by you and data processing media (software). If it is difficult to determine value per location, this equipment can be shown in one lump sum.

FINE ARTS

Works of Art whether located inside or outside of a building. Please state appraisal value regardless of location.

CONTRACTORS EQUIPMENT

Heavy-duty equipment not licensed for road use. Please state total replacement value regardless of location.

BOILER & MACHINERY COVERAGE

Coverage Description - The schedule of values will be used to rate the Boiler and Machinery policy premium. Items insured under Boiler and Machinery insurance can be divided into two basic categories:

- A.** Boilers and Pressure Vessels - Typical examples are boilers of all types, fired water heaters, air tanks, steam chests, steam cookers, sterilizers, stills, refrigeration vessels and piping.

“Accidents” or losses to these items normally involve fire areas: explosion, cracking, rupture, distortion and melting.

- B.** Machinery - This can be subdivided into mechanical and electrical equipment. Typical examples of mechanical equipment are compressors (air or refrigeration), pumps, blowers, turbines (steam, water, gas) and gears. Examples of electrical equipment are motors, generators, switchboards, and transformers.

“Accidents” or losses to these items normally involve burning out, short circuiting, melting, cracking, explosion and breaking.